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MSBA/MASA Model Policy 612.1
Orig. 1996
Rev. 2005
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612.1 DEVELOPMENT OF PARENTAL INVOLVEMENT POLICIES FOR TITLE I PROGRAMS

I. PURPOSE

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed and timely parental involvement in relation to about the Title I services within the school district. The involvement of parents by the school district shall be directed toward both public and private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school district to plan and implement, with meaningful consultation with parents of participating children, programs, activities and procedures for the involvement of those parents in its Title I programs.
- B. It is the policy of the school district to fully comply with 20 U.S.C. § 6318 which requires the school district to develop and distribute to parents of children participating in Title I programs written parental involvement policies.

III. DEVELOPMENT OF DISTRICT LEVEL POLICY

The school board will direct the administration to develop jointly with, agree upon with, and distribute to, parents of participating children a written parental involvement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for parental involvement and describe how the school district will:

- A. Involve parents in the development of the school district's Title I plan and the process of school review and improvement;
- B. Provide the coordination, technical assistance, and other support necessary to assist schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance;
- C. Build the schools and parents capacity for strong parental involvement;

- D. Coordinate and integrate parental involvement strategies with similar strategies such as Head Start.
- E. Involve parents in the activities of the schools.

IV. DEVELOPMENT OF SCHOOL LEVEL POLICY

The school board will direct the administration of schools to develop (or amend an existing parental involvement policy) and distribute to parents of participating children a written parental involvement policy.

- A. The policy will describe the means by which each school with a Title I program will:
 - 1. Parents of participating children shall be invited and encouraged to attend an annual meeting informing them of their school's participation in Title I Programs, and to explain to parents the program, its requirements, and their right to be involved.
 - 2. Involve parents in the planning, review, and improvement of the parental involvement programs, including the school parental involvement activities and the school-wide program plan.
 - 4. Provide parents of participating children with: timely information about Title I programs.
- B. As a component of this policy, each school shall provide parents a school/parent compact which outlines how parents, staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compact shall:
 - 1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards.
 - 2. Describe the ways each parent will be responsible for supporting his or her child's learning by monitoring school attendance and homework completion.
 - 3. Address the importance of communication between teachers and parents on an on-going basis:
 - a. Annual parent-teacher conferences to discuss the compact and the

- child's achievement;
 - b. Reports of student progress for the parents.
 - c. Reasonable access to staff, opportunities to volunteer, participate in the child's class, and observe in the child's classroom.
- C. Provide parent involvement opportunities to form a partnership among the school to improve student academic achievement, the policy will describe how each school and the school district will:
- 1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children.
 - 2. Provide materials and training to assist parents in working with their children to improve their children's achievement.
 - 3. Educate school staff in the value of parent communication and how to communicate and work with parents as equal partners, implement and coordinate parent involvement activities and build ties between parents and school.
 - 4. Ensure, to the extent practicable, that information about school and parent meetings, programs, and activities is sent home in a format and in a language the parents can understand.
 - 5. Provide such other reasonable support for parental involvement activities as requested by parents.
- D. The policy will also describe the process to be taken if the school district and school choose to:
- 1. Provide necessary activities/training through the Title I program.
 - 2. Arrange meetings at a variety of times with parents and teachers who work directly with participating children.
 - 3. Establish a district-wide parent advisory council to provide information on the district's Title I program.
- E. To carry out the requirements of parental involvement, the school district and schools will provide full opportunities for the participation of parents with limited English proficiency or with disabilities, including providing information and

school profiles in a language and form that is understandable by the parents.

The policies will be updated periodically to meet the changing needs of parents and the school.

Legal References: 20 U.S.C. § 6318 (Parental Involvement)

Cross References: